



TOWN OF ADAMS

BOARD OF SELECTMEN MEETING MINUTES

WEDNESDAY, August 17, 2016 – 7:00 PM
ADAMS TOWN HALL, 1st FLOOR, ADAMS, MA 01220

On the above date the **Board of Selectmen** and held a meeting at the **Adams Town Hall** at 7:00 p.m.

Chairman Jeffrey Snoonian presided the meeting. Present were **Vice Chairman, Arthur Harrington**, **Members Joseph Nowak, Richard Blanchard, and John Duval**. Also in attendance were **Town Administrator Tony Mazzucco** and **Town Counsel, Ed St. John III**.

The Select Board Meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited.

READING OF MINUTES

- July 13, 2016
- July 20, 2016
- July 27, 2016
- August 3, 2016

Motion made by Member Nowak to waive reading the minutes from July 13, 2016, July 20, 2016, July 27, 2016 and August 3, 2016 and to approve them as written

Second by Member Duval

Unanimous vote

Motion passed

PUBLIC COMMENT

Michael Gleason, Director of Adams Ambulance advised there were four very fruitful meetings regarding communications. He said he felt they were headed onto a good path and issues were taken seriously with policy and procedure and equipment changes. The short and long term plans are put together and dispatching has improved considerably. He said he feels very positive about the result. Testing went well, and they are about two to three weeks from having repeaters put in. He thanked everyone.

Paul Goyette, Chief of Adams Fire Department advised he attended a couple meetings and there definitely seems to be cooperation and good communication. He advised he felt everything was moving in the right direction and hopes in a couple weeks all will be resolved. He pointed out that nobody was in jeopardy.

NEW BUSINESS

Ratification of Temporary Full-Time Custodian Position

Town Administrator Mazzucco reviewed that he had moved a full-time employee to the Wastewater Treatment Plant so previously *Acting Town Administrator Cesan* had submitted a letter to the Board of Selectmen to temporarily appoint Part-Time Custodian Kyle Wilson subject to ratification to the position of Full-Time Custodian effective July 25, 2016 at his current rate of pay. Ben Downing's office was contacted and there is no further information available about the appeal.

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TOWN CLERK



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*Motion made by Member Blanchard to ratify Kyle Wilson to the temporary Full-Time Custodian position
Second by Member Duval*

Unanimous vote

Motion passed

Disclosure by Special Municipal Employee

As required by General Law C, **David Krzeminski** is an electrician and also on the *Planning Board*; though he is not compensated on the Board he does some work at the library.

Motion made by Member Duval to approve the Disclosure

Second by Vice Chairman Harrington

Unanimous vote

Motion passed

Facility Use Request – Bowe Field, Harvest Festival

Annmarie Belmonte submitted a request to utilize **Bowe Field on October 22, 2016 from 12:00 p.m. to 4:00 p.m. for a Harvest Festival**. The Town had never received a facility use request for Bowe Field before, and recommended the Board approve it contingent upon approval of the Agricultural Fair Board of Directors.

Board Members, the **Town Administrator** and **Town Counsel** discussed this request at length. Some contact was made with the Agricultural Fair Board of Directors by Annmarie Belmonte, but specifics on the event were not covered and more information would be needed on what the Harvest Fair will encompass. The event would like to get their insurance covered from the Agricultural Fair, and should go through them to get approval. There will be vendors, activities for kids, and it will be similar to the Faerie Festival. This event may not need to be approved by the Board of Selectmen, but the Board would like information about events. Alcohol licensing for the event would be handled separately. It was suggested that the Town Administrator approve events, and that this request be tabled for the future. Information on events could be brought to the Board during Public Comment. The Town is the owner of the land, so there is responsibility to maintain it. The Town has its own insurance and the liability shift goes to the property user with insurance. The Town Administrator was asked to contact Annmarie Belmonte to get more information on the event.

Motion made by Member Duval to table the Request submitted by Annmarie Belmonte for Bowe Field

Second by Member Blanchard

Unanimous vote

Motion passed.

Facility Use Request – Valley Street Field, BART School

The request for use of Valley Street Field by BART School for soccer from August 8, 2016 to November 5, 2016 was read, and has been approved by both the Chairman of the Parks Commission and the Town Administrator.

Motion made by Member Blanchard to approve the facility use request by BART for Valley Street Field from August 8, 2016 to November 5, 2016

Second by Vice Chairman Harrington

Unanimous vote

Motion passed



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Nominations of Inspectors of Animals

Chairman Snoonian read the Nominations of Inspectors of Animals for **Daniel Lefebvre** and **Kimberly Witek**. They are appointed by the State yearly, and are done at a different time than the Town's annual appointment list.

Motion made by Vice Chairman Harrington to nominate for appointment both Daniel Lefebvre and Kimberly Witek as Inspectors of Animals

Second by Member Blanchard

Unanimous vote

Motion passed

Appointment to Conservation Commission

Brian Bishop submitted a letter requesting appointment to the *Conservation Commission*.

Motion made by Member Nowak to appoint Brian Bishop to position on Conservation Commission

Second by Member Blanchard

Unanimous vote

Motion passed

Adoption of the Complete Streets Program

The *Complete Streets* program for Town of Adams was previously outlined for the Board by Community Development Director, Donna Cesan. Town Administrator Mazzucco gave a summary of the policy which will allow the Town to get grant money.

Motion made by Vice Chairman Harrington to adopt the Complete Streets Policy for the Town of Adams as presented

Second by Member Duval

Unanimous vote

Motion passed

Inter-Municipal Agreement with Dalton

Town Administrator Mazzucco gave an overview of the process and to provide inspection services to the Town of Dalton. Dalton will pay Adams and the Adams Building Commissioner will be the Building Commissioner at an additional salary with on-call inspectors. This will amount to an \$8,000 to \$9,000 benefit to the Town of Adams. With a Part-Time position there will be enough staff coverage to handle inspections needed. There is a sixty-day out clause and would be renewed annually from there. Costs incurred are outlined in the agreement and go away with the agreement. Town Counsel reviewed and approved of the agreement.

Motion made by Vice Chairman Harrington to approve the Inter-Municipal agreement between Town of Adams and Town of Dalton for Building Inspection services

Second by Member Duval

Unanimous vote

Motion passed



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SUBCOMMITTEE/LIAISON REPORTS

School Committee

Chairman Snoonian and **Member Nowak** noted they attended a short and uneventful School Committee meeting with a long executive session. C.T. Plunkett School was granted money from the USDA to provide free breakfast and lunches for all of the children. The Collins Center is starting the study at the end of August to look at cost saving measures in the School District. There will be a public meeting held in January to review the findings, and Community Compact money was used to fund this study.

Fire and Emergency Services

Chairman Snoonian and **Member Nowak** advised they attended meetings and there were misconceptions but all is now going well. It was noted that the problem lay in the portable radio aspect, which is always going to have some communication problems because of physical factors and topography.

DEPARTMENT REPORTS

Town Administrator's Report

Voter Registration

The deadline for Voter Registration for the September 8th State Primary Election is Friday, August 19th. The Town Clerk's Office will be open for Voter Registration on Friday, August 19th from 9:00 a.m. to 5:00 p.m. Absentee ballots are available as well.

Dementia Friendly Training

Town staff is participating in Dementia Friendly training, with a goal of 100% staff training to be the first municipality to do so.

Council on Aging

The Council on Aging will host a pre-retirement seminar at 5:30 p.m. on Thursday for those interested in learning about Medicare. There will also be training on how to safely shop online; register at (413) 743-8333. Class runs September 7th, 14th, and 21st at 1:30 p.m. at the Council on Aging.

LED Lighting

A meeting will be held with NGRID on LED lighting for the Park Street Lights.

Chapter 90 Funds

Chapter 90 approval was received for the Pavement Management Plan, and Berkshire Regional Planning Commission will begin to work on that later this month. Chapter 90 approval was received for engineering the southern portion of the Route 8 project. This is the Town's match that is required to trigger state funds for the reconstruction of Route 8. Berkshire County Metropolitan Planning Organization has a study done on culverts.

Murray Street Bridge

An estimate from the engineers on an analysis of the Murray Street Bridge is expected in the next two weeks. Once received, Chapter 90 funds will be applied for and a study of the condition of the bridge can be arranged to see if it can be repaired or needs replacement. The Town owns the bridge since the flood chutes were transferred in.



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Jordan Street Culvert

The Town is working with an engineering firm on the Jordan Street Culvert. The Town is attempting to identify grant opportunities from FEMA but will need to come up with engineering money this year to move forward.

Emergency Services Communication

Quotes have been received for repeaters for both ambulance and fire units and the process has begun to have State 911 transfer funds to Berkshire County Sheriff's Office to go forward. This will substantially boost radio communication for Adams Ambulance and Adams Fire Department.

Assessor's Report

The Assessors report for July was reviewed showing property is selling above assessed value.

New Town Website

Work has begun on the new website and a contract has been signed with a vendor to save about \$800 and receive a newer, fresher website.

Ilvermorny Meeting

Tomorrow, at 7:00 p.m. at the G.A.R. Hall at the Adams Free Library there will be a meeting hosted by the Economic Development Committee on Ilvermorny. There will be brief remarks and discussion on marketing and generating ideas to weave it into the fabric of the community.

C.T. Plunkett Roof

Quotes have been received for analysis of the C.T. Plunkett roof, and lead and asbestos testing are currently being done regarding what needs to be removed.

Town Counsel Report

Town Counsel St. John III advised he had no report for this evening.

ANNOUNCEMENTS AND GOOD OF THE ORDER

Farewell to Lynette Bond

Member Nowak thanked *Lynette Bond* for all the work she has done and advised she has been a very valuable town employee and asset to the community. He noted she is leaving for another position wished her well.

Low Flying Helicopters

Chairman Snoonian advised there is a helicopter in the area dropping seeds over farms.

EXECUTIVE SESSIONS

#3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;

#2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel;



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Motion made by Member Nowak to enter in to Executive Session, coming out only to adjourn

Second by Member Blanchard

Roll call: Chairman Snoonian, Vice Chairman Harrington, and Members

Motion Passed

Executive Session commenced at 7:42 p.m.

Motion made by Vice Chairman Harrington to exit Executive Session at 8:07 p.m.

Second by Member Blanchard

Roll Call: Chairman Snoonian, Vice Chairman Harrington, Members Nowak, Blanchard, and Duval

Motion Passed

ADJOURNMENT

Motion made to adjourn by Member Blanchard


Second by Member Harrington

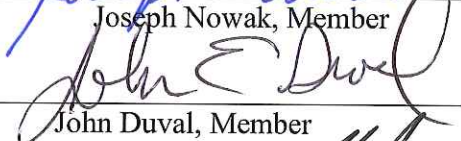
Unanimous Vote


Motion passed

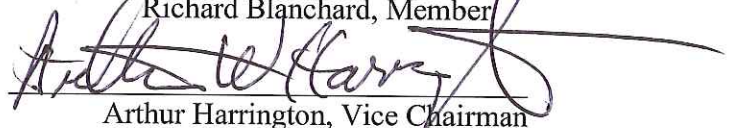
The Board of Selectmen Meeting adjourned at 8:07 p.m.

Respectfully Submitted by Deborah J. Dunlap,
Recording Secretary


Joseph Nowak, Member


John Duval, Member


Richard Blanchard, Member


Arthur Harrington, Vice Chairman


Jeffrey Snoonian, Chairman